

PTA Minutes 17.09.25

Online meeting. Opened meeting at 19:00 and closed at 19.50

Appologises: John Bevan, Nikki Holt and Laura Curtis

Attended: Jamie Peacock, Helen Rostron, Sue Houghton, Lucy Shuter, Vicky Wadman, Nicola Hook, Claire Shells, Hannah Baine, Justine Knowlson.

Welcome and Introductions: Great to have welcomed Nicola, Hannah, Claire and Justine to the PTA. Added to the PTA WhatsApp group.

Matters Arising:

- Secretary committee position - pending. HR to email JP re: staff involvement with this role.
- Steer Group Community £250 award: HR in contact with Mr M re: use of money for a potential new crash mat to support PE activities.

Funding requests:

- Fox Class in progress. HR awaiting a breakdown of costings for items from class teachers. HR to coordinate via Whatsapp and email to PTA for consideration of funding bid once sourced.

Halloween Disco:

- Date 22nd Oct.
- PTA helpers: VW and SH - daytime event.
- Decorations: HR, SH and JK to check current decorations in PTA shed on 29th Sept.
- Refreshments: Cans of drink and bottled water to be on offer. HR to email Trudy Hudson re: biscuits and dietary alternatives.

Christmas Fayre Stall holder request:

- HR received an email request for a 3d printing stall from an outsider trader. PTA are aware of a previous parent family from Westhaven who had provided a successful stall at our summer fayre. HR to contact Sharon Merreywether re: if they'd be interested in offering a Christmas stall prior to contacting outside sellers.
- HR to check with Sharon Merreywether involvement to commit to raffle logistics and stall holder lists or if a handover of tasks is required.
- REfreshments: HB to look into a mould non alcoholic drink to offer at the fayre. LS and family run the BBQ. SH to liaise with butcher and baker who supported the summer fayre on potentially supporting produce for the Christmas fayre.
- Theme: Alpine experience.
- Date: 5th December
- Planning PTA meeting: 15th Oct/ 12th Nov - online 7pm
- Storing raffle/ stall items: SH, HR, JK to discuss onsite on 29.09.25 with reception. LS to complete an email to JP if more coordination is needed.

AOB:

Pre loved Prom dress: NH to liaise with Broadoak school contact re: their process for offering a pre loved stall.

Next Meeting date: 15th Oct online 19:00