

PTA Meeting Minutes – 15th October 2025

Apologies: Nikki, Jamie, John, Hannah

Attendees: Helen, Sue, Sharon, Justine, Vicky, Laura, Claire, Lucy

Finance Update

Current Balance: £8,226.66

Fox Class Funding: Awaiting update. → **Action: Sharon to follow up.**

Funding Requests

Jane Parker Request: £2,500 to support The Haven Café. → **Approved by SH, seconded by HR.** → **Action: Sharon to follow up.**

Weston Conservative Club: Total Raised: £4,000

→ **Action: Sharon to confirm final amount. All agreed for any left over stock from Christmas fayre to be donated to conservative Christmas fayre.**

→ **Action: Lucy to write formal thank you and invite club to celebration assembly for large cheque presentation.**

Halloween Disco

Volunteers: Sue and Vicky are to attend. Refreshments: £1 for drink and cookie. Allergy Free option available. John completed float. Decorations ready in PTA shed.

Christmas Fair

Father Christmas Outfits: → **Action: Sue to purchase.**

Venue: Haven Café to be used. BBQ: Positioned in same area. → **Action: PTA team to check environmental safety of space.**

Decorations: → **Action: Sharon to purchase lights for Christmas market feel.**

Baking & Treats

→ **Action: Lacy to contact Marks Butchers for 200 sausages.**

→ **Action: Sue to contact Morrisons for rolls and selection boxes (prizes/ sant's grotto).**

Ask for gingerbread/ mice pie FREE FROM options

Justine to make 50 gingerbread people. Sharon's dad to make 50 Mince pies

Non-School Uniform Days

Jamie confirmed 2 days.

→ **Action: Sharon to confirm dates and communicate to school families**

One for bottle donations, one for tombola prizes.

→ **Action: Toy store Sharon to offer one date for donations to assist with storage.**

Drinks

→ **Action: Hannah to cancel non-alcoholic drinks due to poor sales last year.**

Community Engagement

→ **Action: Laura to liaise with PCSO.**

→ **Action: Sharon to arrange face painter. To post on Dojo app for parent volunteers. Claire to liaise with contact if no response via school volunteer.**

Music

Action: Richard to provide sound system. All in hand

Other Funding Ideas

End of term lottery to be discussed around Easter time for summer planning.

Next PTA Meeting

Scheduled for 12th November at 7:00 PM.

→ **Action: HR to send invite and online link via Class Dojo.**

End of PTA Meeting: 8:10 PM